NORTH WHITEHALL TOWNSHIP BOARD OF SUPERVISORS
NORTH WHITEHALL TOWNSHIP MUNICIPAL BUILDING
OCTOBER 4, 2021

Chairman Ronald J. Heintzelman called the meeting to order at 7:30 PM followed by the Pledge of Allegiance and a moment of silence. In attendance were Supervisors Dennis Klusaritz, and Mark Hills, Attorney Lisa A. Young, Manager Chris Garges, Engineer Steve Gitch, Administrative Assistant Jess Koenig and Secretary/Treasurer Brenda Norder.

APPROVAL OF PREVIOUS MINUTES
Upon motion by Mark Hills, seconded by Dennis Klusaritz, the minutes of the Board of Supervisors Meeting of September 13, 2021 were approved. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

ANNOUNCEMENTS
1. The Township Offices will be closed Monday, October 11th for the Columbus Day Holiday.
2. Atty. Young announced an Executive Session was held on October 1, 2021 to discuss Personnel issues.

TREASURER'S REPORT
Upon motion by Ronald J. Heintzelman, seconded by Dennis Klusaritz, the September Treasurer's report was approved as presented and the Treasurer was authorized to disburse checks #16472-16546. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

OLD BUSINESS: No Old Business.

NEW BUSINESS:

Supervisor Heintzelman recessed the regular meeting in order to conduct a Public Hearing to hear comments on the following proposed Ordinance.

ORDINANCE 2021-3 SUBMISSION REQUIREMENTS AND PROPERTY OWNER NOTIFICATION

Ordinance 2021-3 revised the Subdivision and Land Development Ordinance to amend the Plan Submission Requirements, Sect. 3.03(a) "Submission Requirements and Property Owner Notification", to require applicants to notify certain property owners within NWT of the pendency of a subdivision or land development application. Atty. Young noted that the Ordinance was duly advertised and gave a brief synopsis of Ordnance 2021-3.
A stenographer recorded the proceedings; a copy of the transcript shall be placed in the Minute Book. Upon motion by Mark Hills, seconded by Ronald J. Heintzelman, the Board adopted Ordinance 2021-3. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

Supervisor Heintzelman resumed the regular meeting.

AWARD OF 9-TOWNSHIP WINTER SALT BID
Upon motion by Mark Hills, seconded by Dennis Klusaritz, the Board ratified the award of the 9-township contract for Sodium Chloride for the 2021/2022 season to Eastern Salt Co., at their bid price of $73.00 per ton delivered as needed. This contract was bid in conjunction with neighboring municipalities and awarded by Heidelberg Township. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

RELEASE OF TEMPORARY C/O ESCROW
Upon motion by Dennis Klusaritz, seconded by Mark Hills, the Board authorized the Treasurer to return the temporary C/O escrow, of $1,000.00, for: 5063 Bellflower Dr
Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

EMERGENCY SRVS LONG TERM FUND GRANT REQUEST LAURYS STA VOL. FIRE CO.
Jim Steward, President of North Whitehall Township Emergency Services Organization submitted a letter of recommendation in support of a funding request for Laurys Station Fire Company's proposed purchase of a new fire engine. They are requesting a budgeted allocation of $360,000.00 from the Emergency Services Long Term Fund in accordance with Township Resolution 05-02-01. The proposed purchase price will be $700,000.00, and Station 12 will contribute $340,000.00. Upon motion by Mark Hills, seconded by Dennis Klusaritz the Board approved the budgeted allocation. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

PENSION REQUIREMENT ESTIMATE FOR 2022
Treasurer Brenda Norder presented an estimate of the minimum municipal obligation for the North Whitehall Township Retirement Plan for the year 2022 to be $ 67,027.00. Income from State Pension Aid is projected to be $75,221.00. A total estimate of $158,000.00 is projected in pension expenses for budgetary figures.

AUTHORIZE ADVERTISEMENT FOR ORDINANCE 2021-4
Upon motion by Ronald J. Heintzelman, seconded by Mark Hills, the Secretary was authorized to advertise for ordinance 2021-4, Zoning Ordinance amendments. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

AUTHORIZE ADVERTISEMENT FOR A PUBLIC HEARING
Upon motion by Ronald J. Heintzelman, seconded by Mark Hills, the Board authorized the advertisement of a public hearing, to be held on November 8th, at 7:30 PM, for the proposed Ordinance 2021-4 and the Top Star Liquor License Transfer. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

RESOLUTION 10-04-21 TRAFFIC SIGNAL MAINTENANCE AGREEMENT
Resolution 10-04-21 authorized and directed the Manager to submit the attached Traffic Signal Maintenance Agreement, to submit future modifications to the attached Traffic Signal Maintenance Agreement, and to submit future Applications for Traffic Signal Approval either in writing or via electronic signature, to the Department of Transportation and to sign this Agreement on behalf of North Whitehall Township. Upon motion by Ronald J. Heintzelman, seconded by Mark Hills, Resolution 10-04-21 was adopted. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

AUTHORIZATION TO EXECUTE PADOT TE160 APPLICATION
Upon motion by Mark Hills, seconded by Ronald J. Heintzelman, the Board authorized the Manager to sign the PADOT TE 160 application regarding the traffic signal at Pennsylvania Drive and Route 309. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

AUTHORIZE ADVERTISEMENT FOR APPOINTMENT OF CPA FIRM

Upon motion by Ronald J. Heintzelman, seconded by Mark Hills, the Board authorized the Secretary to advertise a notice that the North Whitehall Township Board of Supervisors intends to appoint a certified accounting firm to conduct the North Whitehall Township Fiscal Year 2021 Audit. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

MS4 PUBLIC EDUCATION PRESENTATION

Manager Chris Garges gave an educational presentation on the requirements of the MS4 program as required by the State under the NPDES program. A DEP general permit is needed for use by MS4s, requiring the implementation of a stormwater management program for minimizing the impacts from runoff. The township is mandated to reduce the sediments in streams and creeks over the next 5 years. Continuing MA4 updates will be posted in our newsletter, on the website and electronic sign.

MANAGER'S REPORT

- **PRELIMINARY BUDGET PRESENTATION**- Manager Chris Garges gave a preliminary presentation of the proposed 2022 budget.
    - Brian Horwith, Springfield Dr., Coplay, asked what is the average real estate tax per household.

- **T-MOBILE USE OF FIRE POLICE REQUEST**

Upon motion by Mark Hills, seconded by Dennis Klusaritz, the Board approved the use of Township Fire Police to conduct temporary closures on Jordan Road during the filming of a T-Mobile commercial. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

- **LEHIGH VALLEY ZOO WAIVER REQUEST**

Adam Smith and Amanda Shurr presented a synopsis of the proposed enhancements to a Zoo exhibit. Upon motion by Dennis Klusaritz, seconded by Mark Hills, the Board approved Lehigh County's request for a waiver from a Land Development submission for the Lehigh Valley Zoo. The Zoo is upgrading an existing with a Lemur and Tortoise exhibit. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes.

- Brian Horwith, Springfield Dr., Coplay, asked what steps does the waiver skip.

- **AUTHORIZATION FOR ROUTE 309 'JAKE BRAKE' STUDY**

Upon motion by Dennis Klusaritz, seconded by Mark Hills, the Board authorized the Manager to write a letter to PADOT requesting to be included in a joint Retarder Brake Study, being conducted for the Route 309 corridor, with South Whitehall Township. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes.

- Karen Osmun, Green Hill Cir., Schnecksville, asked what is a jake brake study.
- Jim Steward, Park Ave., Neffs, suggested the Board ask PennDOT to extend the study from the Washington Twp. line on Rt 873 to the South Whitehall Twp line.
- Gene Wolfgang, Faye Dr, Orefield, noted that there is a lot of retarder brake noise on the turnpike and asked if there is signage along the turnpike.

- Mr. Garges made the following announcements:
  - He and Supervisor Klusaritz attended a Greenways Gathering meeting on September 30th.
  - As of October 1st, no grass clippings will be accepted at the yard waste facility. The processing facility notified the Township it will not accept clippings for the remainder on 2021.
  - A public meeting for the Comprehensive Plan update will be held on October 12th at 6:30 PM at the Schnecksville fire hall.
  - The Board of Supervisors will hold a Special Meeting on Thursday, October 14, 2021, at 10:00 AM. The sole purpose of this meeting is to meet with the PennDOT Bridge Unit regarding the Coffeetown Road Bridge.
  - The Dog Park will be closed October 11th to the 20th for turf maintenance.
  - The Farmland Preservation Board will meet October 14 at 7:30 PM.
  - The Zoning Hearing Board will meet October 28 at 7:30 PM.
  - The Park, Recreation, and Open Space Plan update committee will meet October 20 at 7:00 PM.
  - The Planning Commission will meet October 26 at 7:30 PM.
  - A tree lighting event is planned for December 12th at the Municipal Building, tentatively scheduled for 5-7 PM. This is a joint event between the Northern Lehigh Chamber of Commerce and the Upper Lehigh Lions Club.

SOLICITOR'S REPORT

- **RESOLUTION 10-04-21A TEMPORARY SIDEWALK & TRAFFIC SIGNAL EASEMENT**

Resolution 10-04-21A dedicates a temporary sidewalk and traffic signal easement, formerly in the lands of Sante Partnership LLC, to North Whitehall Township as it pertains to the Pennsylvania Drive and Route 309 intersection. Upon motion by Ronald J. Heintzelman, seconded by Mark Hills, Resolution 10-04-21A was adopted. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

- **RESOLUTION 10-04-21B TEMPORARY GRADING EASEMENT**

Resolution 10-04-21B dedicates a temporary grading easement, formerly in the lands of Sante Partnership LLC, to North Whitehall Township as it pertains to the Pennsylvania Drive and Route 309 intersection. Upon motion by Mark Hills, seconded by Ronald J. Heintzelman, Resolution 10-04-21B was adopted. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

- **RESOLUTION 10-04-21C DEDICATION OF RIGHT-OF-WAY**

Resolution 10-04-21C dedicates an acre tract of land consisting of .0175 acres along Pennsylvania Drive located in lands formerly of Lee Goldstein, to North Whitehall Township as it pertains to the Pennsylvania Drive and Route 309 intersection. Upon motion by Ronald J. Heintzelman, seconded by Mark Hills, Resolution 10-04-21C was adopted. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

- **RESOLUTION 10-04-21D TEMPORARY SIDEWALK & TRAFFIC SIGNAL EASEMENT**

Resolution 10-04-21D dedicates a temporary sidewalk and traffic signal easement, formerly in the lands of Lee Goldstein, to North Whitehall Township as it pertains to the Pennsylvania Drive and Route 309 intersection. Upon motion by Ronald J. Heintzelman, seconded by Mark Hills, Resolution 10-04-21D was adopted. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

- Supervisor Klusaritz asked Atty. Young for an update on the following outstanding issues: Mauser Street violation, Park Valley Bridge progress, and the wedding venue/agritainment ordinance.

COMMENTS FROM THE FLOOR (Non-agenda items):

- Dan Nemeth, Clearview Rd., Coplay, inquired if anything was done to correct the flooding at Rt 145 and Clearview Rd.
- Jim Osmun, Green Hill Cir., Schnecksville, commented on the problem with tractor trailers driving through their development, and suggested installing 'no trailer trucks' signs on Sand Spring Rd. and not issuing final occupancy permits to Developers until all improvements are made.
- Tom Van Vreede, Church Drive, Coplay, noted that he witnessed a tractor trailer attempting to turn onto Levans Road and it was stuck until motorists helped him back up.
- Ruth Tobia, Green Valley Dr., Schnecksville, commented on a suggestion by Supervisor Klusaritz about creating a map indicating roads that are not conducive to tractor trailers.
- Ron Haas, Mauch Chuck Rd., Coplay, stated the Board should consider where they are allowing warehouses.
- Richard Semmel, Clearview Rd, Coplay, inquired if the township could work with PennDOT to install signage and limit the size of trucks allowed on certain roads.
- Brian Horwith, Springfield Dr., Coplay, agreed that maybe signage would help on state roads.
- Megan Troxell, Newtown Rd., Breinigsville, recounted to the Board her recent Zoning Hearing Board experience. She and her sister applied for a variance to subdivide a jointly-owned lot and it was denied. Her requested the decision be reviewed by the Supervisors. It was noted by Atty. Young that the Board of Supervisors could not review a Zoning Hearing Board decision.

ADJOURNMENT Meeting adjourned at 8:44 PM.

Respectfully submitted,

Brenda Norder, Secretary/Treasurer